

Panel Date	Decision	Action	Response	Date for Future Action
<p>13/05/09</p>	<p><u>Future Governance of Hinchingbrooke Hospital: Consultation Arrangements</u></p> <p>This item was transferred over from the former Overview and Scrutiny Panel (Service Delivery). Dr Stephen Dunn, Hinchingbrooke Next Steps Project Co-ordinator and Ms Jessica Bawden, NHS Cambridgeshire attended the Panel's January meeting to provide background to the consultation on the future governance arrangements for Hinchingbrooke Hospital. Advised the Panel that the consultation was likely to commence at some point in the middle of the current calendar year.</p>	<p>Panel to partake in the consultation when it emerges. Matter to be raised at a future Panel meeting.</p>	<p>Public meeting of the Stakeholder Panel held on 26th November 2009 at 2pm, Huntingdon Library. Future public meetings scheduled as follows:-</p> <ul style="list-style-type: none"> • 25th February 2010 • 26th May 2010 • 5th July 2010 • 27th October 2010 • 6th January 2011 	<p>TBC</p>
<p>01/09/09</p>	<p>Panel advised that Councillor S J Criswell had been appointed as the District Council representative on the Stakeholder Panel.</p>			

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19/05/10	<p><u>Corporate Plan – Growing Success</u></p> <p>Councillors S J Criswell and R J West appointed to Corporate Plan Working Group. A previous decision has been made by the former Overview and Scrutiny Panel (Corporate and Strategic Framework) to extend the Corporate Plan Working Group's remit by requesting it to investigate the cost implications of each priority area identified within the Corporate Plan. A suggestion has been made to invite Heads of Service to a future meeting to discuss their contributions in achieving the Council's objectives.</p>	<p>Quarterly performance reports to be submitted to all Overview and Scrutiny Panels in September, December, March and June of each year.</p> <p>Meeting of the Corporate Plan held on 29th November 2010.</p>	This item appears elsewhere on the Agenda.	7/12/10
13/05/09	<p><u>Provision of Play Facilities for Young People</u></p> <p>This item was transferred over from the former Overview and Scrutiny Panel (Service Delivery) who had identified this subject as a potential area for study. Particular interest expressed on how these facilities are managed and insured and if they were maintained by the District Council. Report submitted to Panel in March 2009 and a Working Group was established, comprising Councillors J D Ablewhite and P G Mitchell, to meet with</p>	First meeting of the Working Group held on 30 th April 2009.	Head of Operations and Service Development Manager undertook to investigate further, the likely insurance, resource (inspection) and maintenance costs of facilities located within the smaller Parishes.	

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	<p>the Executive Councillor for Operational and Countryside Services to investigate the provision of play facilities, with a view to making recommendations on achieving an even distribution of facilities across the District and on meeting the ongoing revenue costs associated with such facilities.</p>			
2/06/09	<p>Owing to their interests in the study, Councillors Mrs P A Jordan and R J West were appointed on to the Working Group. Additionally, the Panel requested for an update on progress since the first meeting of the Working Group to be submitted to the Panel for information.</p>	<p>Request submitted to the Head of Operations.</p>	<p>Meeting of the Working Group held on 13th August 2009.</p>	
6/10/09	<p>Preliminary report outlining the findings of the Working Group to date considered by the Panel. Requested that the Working Group should meet with the Executive Councillor for Operational & Countryside Services to discuss the findings further.</p>	<p>Working Group met with the Executive Councillor for Operational and Countryside Services.</p>		
2/02/10	<p>Further report considered. The Panel has recommended to the Cabinet that an agreement should be offered to Parishes to assist with the revenue costs of their facilities. It has also been recommended that the Council should also explore the co-ordination of a group insurance policy, with a view to achieving a lower premium.</p>	<p>Final report to be considered by Cabinet on 22nd April 2010.</p>		

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1/06/10	<p>Councillors P G Mitchell and R J West have been nominated to present the final report to the Cabinet.</p> <p>The Panel considered a progress report on the two recommendations that were endorsed by the Cabinet. The Panel has discussed whether to revisit its previous recommendations regarding the maintenance of outdoor youth facilities. Further financial details awaited before proceeding further.</p>	Request submitted to Service Development Manager.		
5/10/10	Attention was drawn to a Member led review being undertaken by the County Council's Children and Young Peoples Services Committee on integrating children and young peoples services and social infrastructure provision into the County's new communities. This report has been requested for circulation to Panel Members for background purposes.	Copy of report and the County Council's Cabinet response was circulated electronically to the Panel on 24 th November 2010.		
2/11/10	Details of estimated annual revenue costs associated with outdoor youth facilities received. Scrutiny and Review Manager was asked to circulate details of organisations providing services for inspection, assessment and insurance of these facilities around to the Panel.	Circulated electronically to Members on 3 rd November 2010.		

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<p>3/11/09</p> <p>1/12/09</p> <p>2/02/10</p> <p>1/06/10</p>	<p><u>Monitoring of Section 106 Agreements</u></p> <p>Panel agreed to include the Monitoring of Section 106 agreements in its work plan, subject to gaining the agreement of the Development Management Panel. It was agreed that only allocated schemes and those developments where funding has been received for future maintenance of the facilities would be considered by the Panel.</p> <p>The Panel has requested that when the quarterly monitoring reports are due for consideration, a representative from the Operations Division should attend the Panel's meeting.</p> <p>First monitoring report considered. Agreed that greater details on progress of schemes completed earliest should be included in the next monitoring report.</p> <p>Requests made for details of the developer involved in each Agreement to be included in future monitoring reports, together with further information on particular schemes which are currently pending allocation.</p>	<p>Councillor P G Mitchell raised the matter at the Development Management Panel's November meeting.</p> <p>Request submitted to the Policy Officer.</p> <p>Request submitted to the Policy Officer and Service Development Manager. A response to the latter was circulated electronically to Members on 21st June 2010.</p>	<p>The Development Management Panel expressed their support for the Social Well-Being Panel to consider these schemes.</p>	
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6/07/10	Agreed that additional information would be required to assist the Panel in scrutinising allocated schemes and existing maintenance agreements. Councillor P G Mitchell to meet with Scrutiny and Review Manager outside of the meeting to discuss this further.	Meeting held on 7 th September 2010, together with the Chairman of the Section 106 Agreement Advisory Group.		
7/09/10	It has been suggested for a project plan to be developed for each scheme to include the project's objectives, total cost, developer contributor(s), other funding sources and its trigger points. The Panel has endorsed the proposal which was considered by the Section 106 Agreement Advisory Group on 11 th October 2010.			
2/11/10	The outcome of the Advisory Group's deliberations on the Panel's proposal has been received. The Advisory Group did not concur with the Panel's suggestion and expressed satisfaction with the current arrangements. Councillor P G Mitchell has undertaken to raise the matter at the Development Management Panel.		Section 106 Agreement Advisory next due to meet on 10 th January 2011. Next quarterly monitoring report anticipated February 2011.	01/02/11

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	<p data-bbox="369 245 918 309"><u>Car Parking at Hinchingbrooke Hospital</u></p> <p data-bbox="369 347 918 443">Identified as a potential study area. Requested that a scoping report should be submitted to a future Panel meeting.</p> <p data-bbox="369 584 918 882">Presentation delivered by the Scrutiny and Review Manager on the current parking provision on the Hinchingbrooke site, the scope available to increase the level of provision, other potential charging options, parking enforcement, the availability of public transport and the impact of parking on the surrounding area.</p> <p data-bbox="369 922 918 1018">The Panel sought clarification on a number of issues relating to the Hospital's Green Travel Plan.</p> <p data-bbox="369 1058 918 1257">Representatives from Cambridgeshire Link were also in attendance at the Panel's November meeting and agreed to assist the Panel with its study. Agreed that Hinchingbrooke NHS Trust would be invited to a future meeting.</p> <p data-bbox="369 1297 918 1324">The Chairman advised Members that the</p>	<p data-bbox="943 347 1254 547">Scoping report considered by Panel in July 2009. Further information requested on the current parking situation.</p> <p data-bbox="943 922 1254 1018">Letter submitted to Hinchingbrooke Hospital.</p> <p data-bbox="943 1058 1254 1185">Invitation to be extended to Hinchingbrooke NHS Trust.</p>	<p data-bbox="1281 922 1874 986">Response from the Hospital received and noted.</p>	

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2/02/10	<p>Hospital were conducting their own review of the parking arrangements and requested the Scrutiny and Review Manager to investigate this further.</p> <p>Mr C Plunkett, Facilities Business Manager attended the Panel meeting, along with representatives of Cambridgeshire LINK. The findings of the review undertaken by the Hospital was submitted to the Hospital's Senior Executive Group at the end of February. Agreed that the Panel's findings should also be forwarded to the Hospital.</p>	<p>The Panel's final report has been circulated electronically to Members and a copy sent to the Hospital.</p>		
1/06/10	<p>Members concurred with a suggestion that the Chairman should approach the Facilities Business Manager requesting an update on the Panel's recommendations.</p>			
6/07/10	<p>Chairman reported that he had met with the Head of Facilities and Facilities Business Manager to discuss the revised pricing structure and car park concession which had come into effect on 1st July 2010. Panel expressed support for the changes made and noted that they would be involved in the 6 monthly review undertaken by the Hospital.</p>	<p>Scrutiny and Review Manager to clarify with the Hospital the approach to be undertaken in respect of the review. The Huntingdon Neighbourhood Forum will be receiving a similar presentation at their meeting on 12th</p>	<p>This item appears elsewhere on the Agenda.</p>	<p>7/12/10</p>

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		January 2011.		
	<p data-bbox="369 354 707 379"><u>Consultation Processes</u></p> <p data-bbox="369 421 918 751">6/7/10 Panel requested for a scoping report on the Council's current consultation processes to be submitted to a future meeting. Members questioned whether the Council's approach to consultation was consistent across the authority and wished to be informed of what the current process was, what methods were used and how materials were prepared for this purpose.</p> <p data-bbox="369 793 918 1023">7/09/10 Background information on the role of the Policy and Research Team in offering advice and guidance to internal service departments on consultation and research methodologies was received. The Panel has agreed to pursue this as a full Panel investigation.</p> <p data-bbox="369 1064 918 1327">5/10/10 Panel has begun to scope its study. Members have requested Officers to circulate a copy of the Communications and Marketing Strategy for background purposes. Agreed to invite the Policy and Strategic Services Manager to attend a future Panel meeting. Scrutiny and Review Manager to circulate</p>	<p data-bbox="943 1064 1256 1193">Copy of the Strategy was circulated to Members electronically on 18th October 2010.</p>	<p data-bbox="1283 1064 1877 1161">This item appears elsewhere on the Agenda. The Policy and Strategic Services Manager will be in attendance at the meeting.</p>	<p data-bbox="1921 1064 2027 1090">7/12/10</p>

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	electronically to Members a copy of the study template.			
2/11/10	<p><u>CCTV Provision</u></p> <p>Panel expressed some concern at the recent budgetary announcement made by the Council to reduce CCTV provision within the District in 2011-12 with a view to ceasing the service from April 2012. Similar concerns were echoed by Members of the Economic Well-Being Panel.</p>	Report requested for submission to a future meeting.	This item appears elsewhere on the Agenda.	07/12/10
2/11/10	<p><u>Cambridgeshire Local Investment Plan</u></p> <p>Panel has requested for a separate report on the implications of the Investment Plan upon local housing, to include the potential shortfalls in the delivery of affordable housing within the District, identify what housing is due to come forward and to include reference to the underlying links between housing and planning.</p>	Request submitted to the Head of Housing Services. Advised that the Investment Agreement was due to be signed off in March 2011 and that the earliest the report would be available would be April 2011.	Report anticipated in April 2011.	05/04/11

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6/7/10	<p><u>Gypsy and Traveller Welfare</u></p> <p>Agreed that gypsy and traveller welfare should be included within the Panel's work programme, with a view to looking at the sites already established within the District.</p>	<p>Report requested for submission to a future meeting. Following consultation with the Chairman, agreed to defer the report until further notice.</p>		TBC
06/04/10	<p><u>Huntingdonshire Strategic Partnership (HSP)</u></p> <p>The Panel has a legal duty to scrutinise the work of the HSP, with three thematic groups of the HSP falling within its remit. Arrangements for scrutinising the HSP are yet to be formalised between Overview and Scrutiny Members and Partners of the HSP, but in the meantime the Panel has received some background information on the work of the thematic groups as follows:-</p> <p>Huntingdonshire Community Safety Partnership / Inclusive, Safe and Cohesive Communities</p> <p>Panel received details of the Community Safety Plan 2010-11 and its strategic links to the Inclusive, Safe and Cohesive</p>			

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05/10/10	<p>Communities thematic group of the HSP. Acknowledged that a multi agency approach to the work of the Partnership was adopted and that appropriate monitoring and accountability mechanisms were in place.</p> <p>Children and Young People</p> <p>Details of the thematic group's outcomes and objectives have been received together with the latest report of the group, outlining its terms of reference, membership and current matters being discussed. The next report of the group has been requested for circulation, together with an update on progress on the action plan for the group which is currently in its development stages. Panel also agreed to extend an invitation to the relevant Executive Member to attend a future meeting.</p> <p>Health and Well-Being</p> <p>Panel is yet to receive background information on the work of this thematic group.</p>	<p>An update on the matters raised was circulated electronically to Panel Members on 18th October 2010. Invitation to be extended to Executive Member in due course.</p>		TBC

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	<p><u>Forward Plan</u></p> <p>One Leisure, St Ives – Proposals for Development</p>	Request submitted to the General Manager, Leisure.	Deferred on the Forward Plan until January 2011.	4/01/11
6/04/10	Home Improvement Agency Review – Future Delivery Model Consultation	Request submitted to the Head of Housing Services.	Report anticipated January 2011.	4/01/11
6/07/10	Open Space Strategy	Request submitted to the Head of People, Performance and Partnerships.	Report anticipated February 2011.	1/02/11